

MABANK ISD

Provide students with appropriate learning activities and experiences in both secondary and undergraduate college English courses. Enable students to develop competencies and skills to function successfully in society. Develop and implement programs to advance academic standards and student outcomes in English.

Instructional Strategies

1. Develop and implement lesson plans that fulfill the requirements of district's curriculum program and show written evidence of preparation as required.
2. Deliver instruction of both high school and college level English courses (dual Credit) at the high school campus.
3. Teach college-level courses according to approved course syllabi and minimum competencies
4. Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect understanding of the learning styles and needs of students assigned.
5. Present subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
6. Conduct college-level courses in the field of English. Evaluate student learning through projects and examinations and provide grades to students that reflect their understanding of concepts.
7. Work closely with secondary counselors to recruit students exhibiting a high aptitude for history and/or government and develop and Advanced Academic course of study.
8. Plan and supervise assignments of teacher aide(s) and volunteer(s).
9. Use technology to strengthen the teaching/learning process.
10. Deliver instruction utilizing alternate methods of education.

Student Growth and Development

11. Help students analyze and improve study methods and habits.
12. Conduct ongoing assessment of student achievement through formal and informal testing.
13. Assume responsibility for extracurricular activities as assigned. Sponsor outside activities approved by the campus principal.
14. Be a positive role model for students, support mission of school district.

Classroom Management and Organization

15. Create classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
16. Manage student behavior in accordance with Student Code of Conduct and student handbook.
17. Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
18. Assist in selection of books, equipment, and other instructional materials.

Communication

19. Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
20. Maintain a professional relationship with colleagues, students, parents, and community members.
21. Use effective communication skills to present information accurately and clearly.

Professional Growth and Development

22. Participate in staff development activities to improve job-related skills.
23. Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.
24. Compile, maintain, and file all physical and computerized reports, records, and other documents required.
25. Attend and participate in faculty meetings and serve on staff committees as required.

Supervisory Responsibilities:

Supervise assigned teacher aide(s).

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Frequent standing, stooping, bending, pulling and pushing. Move small stacks of textbooks, media equipment, desks, and other classroom equipment.

Education/Certification:

Master's degree with a minimum of 18 graduate hours in English
Coursework which is applicable to teaching community college. English is preferred.
Valid Texas teaching certificate with required endorsements or required training in English.

Special Knowledge/Skills:

Demonstrate excellence in teaching a broad background in English.
Ability to conceptualize and visualize complex problems and break them down into small steps.
Communication skills and ability to talk about abstract concepts in meaningful ways.
Ability to lead and willingness to support program improvement through collaborative assessment of student learning, staff development, and curriculum development.
Ability to connect personally with students and to build a classroom environment that supports students emotionally as well as intellectually.
Ability and willingness to integrate new technology into the curriculum.
Strong organizational, communication, and interpersonal skills.
Ability to motivate and challenge students with high aptitudes in the area of English.
At least three year's experience teaching English at the secondary level and preferably a minimum of 1 year experience teaching at the college level.

As per salary schedule plus stipend. 187 days per year.